

Petition to March Policy Form

Department Request for an Exception to the Marching Rule for May Commencement for Eligible Students in Master's, Specialist, or Clinical Doctoral Programs.

(CGE approved an amendment to the Petition to March Policy in December 2011 and this form in November 2016)

Typically, students must complete all program requirements prior to marching in the May commencement ceremony. The Petition to March Policy allows students in collaboration with their department to request an exception to the marching policy to CGE if one of three acceptable extenuating circumstances (detailed below) exists for a student in a Master's, Specialist, or Clinical Doctoral Program. No exceptions to the marching rule are permitted for students who have not yet completed their required research project, thesis, or dissertation defense or those enrolled in non-clinical doctoral programs. **Signed forms must be received no later than April 1st by the CGE Chair.** No late requests for exceptions will be considered by CGE.

Student Name: _____ Student I.D. Number: _____
Department: _____
Permission to march in May _____ (year)

Degree (please check one):

Master's Degree

Specialist Degree

Clinical Doctoral Degree

Expected date for completion of **all** degree requirements: _____ (month) _____ (year)

Check **only one** of the following acceptable extenuating circumstances. Students who have more than one of the following do not qualify for the exception-to-march rule and cannot submit this form.

The student is enrolled in a Master's Degree, Specialist Degree, or Clinical Doctoral Degree Program and needs to complete one additional content course before the last day of the upcoming summer session: _____.
(Course number and title)

The student is enrolled in a non-traditional graduate program (e.g., online and/or summer) and needs to complete a maximum of two additional courses before the last day of the upcoming summer session: _____ and _____.
(Course number and title) (Course number and title)

The student is completing an internship or externship that allows for an August graduation date.

By the signatures below, the department attests that the student is in good standing (has completed all other requirements for graduation), has only one of the three acceptable extenuating

circumstances, and is expected to complete all degree requirements by the end of the summer session immediately following May commencement.

Approved:

Program Coordinator/Director

Date

Approved:

Department Chair

Date

Approved:

CGE Chair

Date